



# THE LINK

Connecting Suppliers with DLA



Issue 12  
April 2019

## 2019 TKO Mark Your Calendars!

TKO Seminars are  
**FREE!**

Learn how to do business with  
the Government

May 14—15  
September 10—11  
November 5—6

Registration coming soon to:

<https://tko.dla.mil/>

All seminars are in  
Columbus, OH  
8am—4pm



[www.dla.mil](http://www.dla.mil)

[www.facebook.com/dla.mil](https://www.facebook.com/dla.mil)

[www.twitter.com/dlamil](https://www.twitter.com/dlamil)

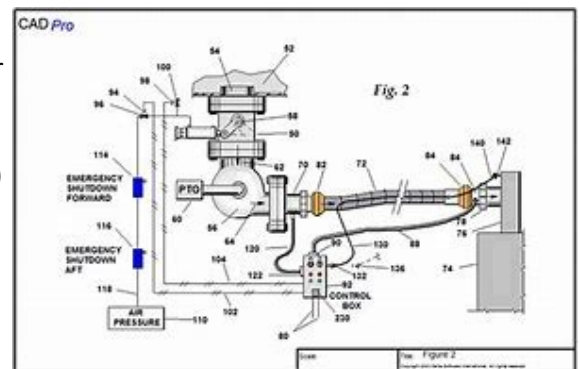
[www.youtube.com/user/  
dodlogisticsagency](https://www.youtube.com/user/dodlogisticsagency)

## HAVING TROUBLE OPENING CFOLDERS DOCUMENTS?

### ENHANCED JOINT CERTIFICATION PROGRAM PROCEDURES

DLA has enhanced its Joint Certification Program (JCP) registration and validation procedures. Selected National Stock Numbers (NSNs) will require additional permissions to access the associated technical data. In the event a supplier cannot access the technical data for an NSN in DLA cFolders, the vendor must submit a onetime request to [jcpvalidation@dlamail.mil](mailto:jcpvalidation@dlamail.mil) for technical data access consideration. If a supplier has inquiries after having submitted required information to the JCP office, these inquiries are to be directed to [DLAJ344DataCustodian@dlamail.mil](mailto:DLAJ344DataCustodian@dlamail.mil).

DLA processes the supplier's technical data request on a first come, first served basis. Failure to comply timely with required information may result in lack of consideration for DLA solicitations. It is vitally important that vendors provide correct company official name(s) and contact information in all correspondence. DLA will work diligently on validating supplier requests. Suppliers will be notified within 3 business days of when their requests were approved. However, DLA cannot guarantee that it can complete all validation requests by the due date for any solicitation responses.



Look for more webinar courses on <https://tko.dla.mil>

# When to Bid WITH or WITHOUT Exception

**Bid Without Exception** is used to indicate the quote is in exact compliance with the solicitation requirements. Quoting the following conditions are **not** (by themselves) **considered exceptions** to the solicitation requirements and will **not** affect bid type:

- Quoting delivery different than the required delivery days;
- Quoting origin inspection on solicitations requiring destination inspection;
- Quoting a superseding or previously approved part or correction to a CAGE/part number cited in the item description on an item described by manufacturer's CAGE and part number; and,
- Quoting a used, reconditioned, remanufactured, new/unused Government surplus, foreign, or hazardous end item.

**Bid With Exception** is used to indicate exceptions are being taken to the solicitation requirements, other than exceptions to the item description. The following **are** considered **exceptions** to the solicitation requirements and will force a bid type of "Bid with Exception":

- Quoting an alternate product or otherwise taking exception to the solicitation's item description;
- Exceptions to packaging requirements;
- Exceptions to FOB point;
- Quoting destination inspection on a solicitation requiring origin inspection;
- Exceptions to required quantity; and,
- On automated solicitations (T or U in the ninth position of the solicitation number), quoting a quantity variance that is outside the acceptable range specified in the solicitation.

DIBBS Quote Input Form - Step 1

Display Date/Time: 2/28/2019 12:44:38 PM

Solicitation#: [SPE1C119T1159](#) Prepared By: DIBBS Quoting For CAGE:  Buyer Code: DRF0017

**F U** EProc

Header

• Bid Type: <  >

• Vendor Quote#:  (optional)

**Note:** Suppliers who want to add remarks to their quote must quote "Bid With Exception" and take at least **one** exception listed above. It is important to remember a "Bid With Exception" will preclude you from receiving an automated award.

[SPE1C1-19-T-1305](#)  
> Package View  
**U**

*Did you know?*

On solicitations, the "U", means that the solicitation is unrestricted and anyone can quote on it.

## DD254 Supplier Responsibility

### What should you do with classified material after contract closeout?

DoD DLA contractors should take note of the recent changes made to the DD 254 form. Additional policy was added to the Continuation Pages Reference Item(s) 5, 11b, and 11c of the form. This policy mandates DoD contractors to dispose of ALL classified material provided by DLA at closeout or termination of the contract. Contractors may either return the classified information to the agency or provide a copy of the completed DL5502 Vendor Document Accountability form at closeout or termination of the contract.

Contractors should note this requirement is a paradigm shift in DLA's policy on the retention of classified information. The previous guidance was in line with basic National Industrial Security Program Operating Manual (NISPOM) policy, allowing for an automatic two (2) year retention time of the classified information. However, the previous guidance allowed for no follow up from the contractor regarding the classified material after lapse of the retention period. This updated policy allows DLA to make attempts to regain the classified material from the contractor.

For questions related to the DD254 form contact the following POCs:

Erica Quinley  
DLA-Industrial Security Program Manager  
[Erica.quinley@dla.mil](mailto:Erica.quinley@dla.mil)

Jack White  
DLA Land and Maritime Security Specialist  
[Jack.white@dla.mil](mailto:Jack.white@dla.mil)

## DLA DISTRIBUTION INDUSTRY DAY – JUNE 11-12, 2019

Industry representatives, prospective suppliers, large and small businesses, and socioeconomic classified businesses with a focus on supply related industries such as boxes (cartons, crates, containers, packaging, packing supplies, bags, and sacks), communication equipment, material handling equipment and conveyors, office supplies, and furniture (cabinets, lockers, bins, and shelving) are invited to attend the second DLA Distribution Industry Day on June 11-12, 2019, at the Susquehanna Club, New Cumberland, PA 17070. The purpose of this forum is to provide our industry partners an avenue to learn about the mission of DLA Distribution and to encourage an open dialogue and exchange of information and ideas with our industry partners. Industry will hear from the organization's staff and gain insight into DLA Distribution's strategic and operational objectives. Industry will learn about DLA Distribution and how to do business with us. Additionally, there will be opportunities to attend breakout sessions for industry to provide insight into their processes/procedures and feedback to us for consideration in future acquisition strategies or processes. Additional information may be found on Federal Business Opportunities (FBO) at SP3300-19-SS-5011 or email [DistributionJ7@dla.mil](mailto:DistributionJ7@dla.mil).



## WE NEED YOUR HELP!

Do you have any comments or ideas for articles for our next issue of "The Link"?  
We would love to hear them! Send your comments and ideas to the DIBBS mailbox at: [DibbsBSM@dla.mil](mailto:DibbsBSM@dla.mil).

# SAFETY DOCUMENTATION NEEDED

## Hazardous Materials Require Safety Documentation to be Submitted to Receive an Award

Suppliers are required to provide the safety documentation (e.g. safety data sheets (SDS), hazard labels, etc.) for all hazardous materials sold to the Defense Logistics Agency. Hazardous materials are defined in FAR 52.223-3. If the apparent successful offeror does not provide acceptable safety documentation to the acquisition specialist, the offer may be deemed invalid. The documents are used for packaging, safety of personnel, and protection of the environment. The most common reasons for unacceptable documentation include out-of-date documents and documents which do not conform to the hazardous material (e.g. SDS is for a different item or manufacturer).



Please refer to 29 CFR 1910.1200, the OSHA Hazard Communication Standard, and FED-STD-313 for guidance regarding regulatory compliance.

## Procurement Integrated Enterprise Environment (PIEE) Browser Compatibility Action Required

### Internet Browser Compatibility Required

ALL USERS: PIEE was scheduled to launch a new version (v6.0) on March 22, 2019, which REQUIRES specific browsers for PIEE site usage. An update may be required to avoid a work stoppage.

These major browsers WILL be supported:

- Internet Explorer 11 or later
- Chrome 56.0 or later
- Opera 11 or later
- Firefox 50 or later
- Mozilla 4.0 or later
- Safari 9 or later

Steps to take to avoid being blocked from PIEE after March 21, 2019:

- Check your browser version
- If it is not listed above, download a newer version with your organization's guidance
- Once upgraded, please visit the machine setup instructions to upgrade and configure browsers accordingly:

<https://wawf.eb.mil/xhtml/unauth/web/homepage/machineSetup.xhtml>

For questions related to the above, contact the PIEE Helpdesk at 888-618-5988.

